

**CENTRAL MICHIGAN UNIVERSITY
2009-2010 YEAR BENEFIT SUMMARY
FOR PART-TIME TEMPORARY FACULTY (appointed half-time but less than full-time)
10 month and 12 month employees**

Benefits under CMU Choices, the University's flexible benefit program, are summarized below. Additional information may be obtained by contacting the Benefits and Wellness Office in Rowe Hall 108, e-mail us at benefits@cmich.edu or phone (989-774-3661).

Through CMU Choices, **temporary faculty who are appointed at least half-time but less than full-time for the semester** are able to participate in five benefit programs: medical/prescription drug insurance, life insurance, dependent life insurance, dental insurance, and flexible spending accounts. The University will contribute toward the cost of the medical/prescription drug insurance and life insurance plans. Any dollars not spent on a specific plan will be available to be applied toward the cost of other benefit programs (including flexible spending accounts) or as payment to the individual as earnings. If the cost of the employee's choices exceeds the University contributions, the employee will pay the excess through salary reduction in semi-monthly installments over the first eighteen (18) pays of the academic year for those on academic year appointments, regardless of the pay plan selected. For twelve-month faculty, university and employee contributions/paybacks are applied in semi-monthly installments over each of the twenty-four (24) semi-monthly pays of the year.

The plan year for CMU Choices is July 1 through June 30. New university contribution rates and premium costs are effective July 1, 2009. For new temporary faculty appointed for the beginning of the Fall semester will have all benefits effective as of date of hire, August 16, 2009. New temporary faculty appointed for Spring semester only, will have all benefits effective January 1, 2010. All coverage will end December 31, 2009 for those who do not have a Spring 2010 semester appointment with benefit entitlement. All temporary faculty who work through the end of the Spring semester will be entitled to benefit coverage through August 15, 2010, unless they retire under MPERS, and end 05/15/2010. New hired temporary faculty who begin employment at anytime other than the start of the academic year or the start of a semester will not receive benefits until the start of the next semester. If employment ends during the semester, all benefits end on the last day worked. Employee can exercise COBRA rights for any eligible benefits they choose. **You must complete the online benefit enrollment process no later than 30 days from the start date of your employment.** Enroll at http://www.cmich.edu/HR_Home/Benefits_and_Wellness/New_Hire_Benefits.htm. If you fail to enroll by this deadline, you will be automatically enrolled in 'no plan coverage' and 1x life insurance and will be unable to change elections during the plan year unless you have a qualifying status change event. More detailed information about these programs will be available in a mailing from the Benefits and Wellness Office and at an enrollment meeting scheduled during Faculty Preparation Week. **For 10 month employees, the University and employee contributions are applied in semi-monthly installments over each of the eighteen (18) semi-monthly pays of the academic year. For 12 month employees, the University and employee contributions are applied in semi-monthly installments over each of the twenty-four (24) pays of the year.**

CMU CHOICES

Medical Insurance: Temporary faculty part-time employees are eligible to enroll in one of two medical insurance plans or to elect no coverage. Temporary faculty will make a choice for both a medical plan and prescription drug plan. The plans provide coverage for yourself and your qualifying dependents. The level of coverage for each plan must be the same.

There are two different Preferred Provider Organization (PPO) plans available. PPO 1 and PPO 2 (both are BCBS Community Blue PPO plans) plans utilize an established network of health care providers. Out-of-network providers may be used but require higher co-pays and deductibles will apply. For all well care services you must use PPO doctors. Additional information about the plans is available at www.bcbsm.com or visit http://www.cmich.edu/HR_Home/Benefits_and_Wellness/PPO_Medical_Comparison.htm.

There are two prescription drug plans to choose from. The PD 10/20/30 plan has a 10%, 20%, or 30% co-pay depending on the type of drug purchased with \$0 deductible and a \$25,000 annual plan maximum per person. This plan mandates that generic drugs are used or a higher co-pay is charged plus the cost difference between brand and generic. The PD20/50 plan has 20% or 30% co-pay depending on whether or not the prescription is on the preferred Rx list, a \$50 per person and \$150 per family deductible and a \$25,000 annual plan maximum per person. The prescription drug choice must be at the same level of coverage (single, two person, family) as the medical choice. Prescriptions can be filled on campus at the University Health Services in Foust Hall. Receive 90 day fills on maintenance medications and free on-campus delivery.

The **2009-2010** monthly premium costs and the university's monthly contributions for the medical and prescription drug plans are listed below.

LEVEL OF COVERAGE

Hospitalization/Major Medical	<u>Single</u>	<u>Two Person</u>	<u>Family</u>
<u>University Contribution:</u>	\$342.41	\$342.41	\$342.41
<u>Premium Cost:</u>			
PPO1	\$372.18	\$780.46	\$910.08
PPO2	\$350.58	\$737.50	\$867.12
Prescription Drug	<u>Single</u>	<u>Two Person</u>	<u>Family</u>
<u>University Contribution:</u>	\$ 69.43	\$ 69.43	\$ 69.43
<u>Premium Cost:</u>			
PD20/50	\$ 76.94	\$149.94	\$224.68
PD10/20/30	\$ 75.46	\$147.00	\$217.56

If you have medical insurance coverage and do not wish to enroll in a University provided medical plan, a payback of \$40.00 per month will be available to cover the cost of other CMU Choices programs or to be paid as earnings to you in semi-monthly installments over eighteen (18) pays of the academic year for those on academic year appointments, regardless of the pay plan selected. Those on a 12 month appointment will have semi-monthly installments over twenty-four (24) pays. Employees selecting "no plan" will be required to furnish evidence of their medical coverage.

Spouses/OEI that are eligible for coverage from their own employer and any portion of the premium is paid by that employer, they must elect to take a minimum of self only if they wish to be covered under CMU health plan. CMU Choices will serve as a secondary source for working spouses/OEI.

Dental Insurance: Eligible to enroll in one of two dental insurance programs which have a plan year of July 1 to June 30. Your dental selection is a two-year plan, which is in effect July 1, 2008 through June 30, 2010. The D100/50/50 plan pays for 100% of Class I Preventative Services (with no deductible), 50% of Class II Basic Services including restorative, endodontic and periodontal services as well as oral surgery and Class III Major Prosthodontics Services after satisfying a deductible of \$50 per person up to a family maximum of \$150 with a \$1,000 annual maximum benefit per person per plan year. The D100/75/50/50 plan pays for 100% of Class I Preventative Services and 75% of Class II Basic Services, and 50% of Class III, with no deductibles with a \$1,500 annual maximum benefit per person per plan year. Class IV orthodontic coverage pays at 50% with a lifetime maximum per child of \$2,000. The orthodontic coverage is for eligible dependents that begin treatment prior to attaining age 19. Same sex domestic partner dental benefits are available. **There is no University contribution toward the cost of dental coverage.** The 2009-2010 monthly premium costs for the dental plans are listed below.

<u>Premium Cost</u>	<u>Single</u>	<u>Two Person</u>	<u>Family</u>
D100/50/50	\$28.68	\$ 60.28	\$ 71.30
D100/75/50/50	\$50.72	\$104.62	\$130.60

Life Insurance: Temporary faculty are eligible for term life insurance equal to one, one and one half, two, three or four times one's contracted salary for a minimum of one semester. The university contribution will be equal to \$.165 per \$1000 coverage per month for 1.5 times the individual's actual salary regardless of what level of coverage is elected. You are required to elect a minimum of one times your base salary. Upon initial employment you can elect up to 3 x salary without evidence of insurability. Each coverage option contains an equal amount of additional benefit in the form of Accidental Death and Dismemberment coverage.

Dependent Life Insurance for spouse/OEI and child(ren) may be purchased by the employee through payroll deduction on a post tax basis. Upon initial employment you may purchase up to \$50,000 spousal/OEI coverage without evidence of insurability. Children life insurance does not need require evidence of insurability. Each coverage option contains an equal amount of additional benefit in the form of Accidental Death and Dismemberment coverage.

Flexible Spending Accounts (FSA): Available are two separate FSA's which allow certain expenses to be paid with pre-tax dollars. The dependent day care FSA affords the opportunity to cover the cost of day care for dependent children (those under age 13) and for eligible elderly or disabled family members. The health care FSA affords the opportunity to cover the cost of IRS eligible health care expenses not covered by medical/prescription drug/dental insurances. The minimum per pay deduction for each of these accounts is \$10. The maximum annual contributions are \$5,000 for dependent day care and \$5,000 for health care. Individuals with only one semester appointments will make their FSA elections based on that semester, not the full benefit plan year. Entire FSA Annual Election will be taken in equal amounts over the one semester's pay period. The operation of these accounts is governed by federal regulations, which will be explained in the enrollment mailing from the Benefits and Wellness Office and at the orientation meeting during Faculty Preparation Week. **All FSA reimbursement checks are refunded through direct deposit only.**

Note: Each year (in May) is open enrollment for all CMU benefit eligible employees to change their benefits for the next plan year (July 1st – June 30th). Temporary faculty must have an assignment (1/2 time or greater) received by Faculty Personnel Services Office by May 28, 2010 to be eligible to elect a FSA for the next plan year.

OTHER BENEFIT PROGRAMS:

Other Eligible Individual (OEI) benefits: Benefits are available for "other eligible individual" as designated by university policy found at: <http://www.cmich.edu/x3555.xml>. Employees pay taxes on the full cost of premiums for these benefits. Contact the Benefits & Wellness office for additional information by email: benefits@cmich.edu or phone (989) 774-3661.

Sick Leave: Eligible for coverage under an accrual sick leave plan providing for an accrual of ten days per year for ten-month, full-time contracts, prorated according to percentage of appointment. The maximum accrual is 105 days. Up to ten (10) days per year of your sick leave accrual may be used for illness of immediate family members. Accrual balances are retained until an individual has three (3) consecutive semesters without CMU service.

Retirement Plan: Temporary faculty will be enrolled in the 403 (b) University Base Retirement Plan which is a defined contribution plan offering the employee a combination of fixed and variable annuities and mutual funds. The current retirement vendors for the 403(b) Base Retirement Plan are TIAA-CREF and Fidelity Investments. The University will contribute an amount equal to 10% of employee's CMU base salary earnings to the individual's investment choices and will continue to make a retirement contribution for you as long as you continue to be appointed at least .25 FTE (half-time) or more a semester. An exception may apply if you participated in MPERS prior to 1/1/96 through previous employment at one or more of the following universities: Central Michigan, Eastern Michigan, Ferris State, Lake Superior State, Michigan Technological, Northern Michigan, or Western Michigan. If this exception applies to you, please contact the Benefits and Wellness Office. If you previously worked at CMU and was eligible for an irrevocable choice; you must go in the retirement plan that you chose. Employees currently drawing a MPERS pension or a CMU retiree returning to work in a benefit eligible group will be eligible for the 10% university retirement contribution to ORP.

Effective in August 2009, temporary faculty eligible for the 403(b) Base Retirement Plan will be pre-enrolled in TIAA-CREF and the university contribution commences with the date of hire. No employee contribution is required to the University Retirement Plan. The university contribution will be remitted to TIAA-CREF and invested in a life cycle fund which is based on the employee's age. At any time you may change the investment fund option with TIAA-CREF, or you can elect to invest part or all of the university contribution with Fidelity Investments. You are strongly encouraged to discuss your retirement options with a TIAA-CREF and/or Fidelity investments counselor. For additional information, visit <http://www.cmich.edu/x14215.xml>.

Temporary faculty originally hired prior to January 1, 1996 will participate in the same retirement plan as when previously employed. Those plans are the Michigan Public School Employees Retirement System (MPERS) or the 403(b) Base Retirement Plan. Employees who chose MPERS will remain in the MPERS plan while employed at CMU, unless they qualify for an irrevocable choice. For those employees who elected the 403(b) Base Retirement Plan and who have remained in a benefit eligible assignment since January 1, 1996, CMU contributes 12% of base salary earnings. A temporary faculty employee with a 12% retirement contribution whose appointment is less than .25 FTE (half-time) for any semester (excluding summer), will not receive university retirement contributions for that semester. If reemployed in a benefit eligible status at a later date, the university contribution will be lowered to 10% contribution.

The University participates in the Social Security System.

Supplemental Tax Deferred 403(b) and 457(b) Annuities: Temporary part-time faculty employees are eligible to set aside a portion of salary to increase retirement savings regardless of IRA or other retirement plans they might have. Contributions reduce taxable income and the earnings on the contributions are tax-deferred as well, thus allowing a higher saving rate and faster growing accumulations. Limitations on the amount of contributions and on the withdrawals of funds are set by IRS guidelines. TIAA-CREF and Fidelity Investments are the current vendors for the 403(b) plan and TIAA-CREF for the 457(b) plan. Under these programs, a portion of the employee's current base salary is tax deferred to various fixed or variable annuities and mutual funds with TIAA-CREF and/or mutual funds with Fidelity Investments. Employees enrolled in either the MPSERS or the 403(b) Base Retirement Plans are eligible to participate. Employees may initiate this program at any time during the year, and enrollment becomes effective after the completed forms are filled out and received by Benefit and Wellness Office.

Travel Accident Insurance: Automatically covered under the University plan. Plan provides \$500,000 to the beneficiary for accidental death while traveling on University business.

Parking Permit: Eligible to purchase a CMU parking permit for a single vehicle. There is no University contribution toward the cost of a permit. Contact the parking bureau through CMU Police for more information at (989) 774-3083.

Tuition Remission: Faculty with a one semester or academic year appointment of at least three-quarter time, are eligible to receive tuition remission at on campus rates for any CMU course. Tuition remission is available for courses taken by the employee, spouse, OEI or dependent children to be used during the benefit year. This remission applies to the hourly tuition rate, and does not include registration, special or incidental fees and is prorated according to percentage of appointment based on a maximum of twenty-four credit hours for a full time academic year appointment. The faculty member must be in a paid status of at least three-quarter time on the first day of classes to be eligible and is based on their FTE appointment. Tuition waiver forms are available at http://www.cmich.edu/HR_Home/Benefits_and_Wellness/Tuition_Waiver.htm.

Wellness Program: Temporary faculty have the opportunity to earn up to \$410 for participating in health lifestyle behaviors. See http://www.cmich.edu/HR_Home/Central_Health_Improvement/Wellness.htm for a complete description of the program and learn how to earn the cash incentives.

NOTE: Temporary faculty are not eligible for other employee benefits including long-term and short-term disability, vision insurance or leaves of absence.

This benefits summary is not a contract. The information in this summary is subject to policies, procedures and contracts relating to each benefit plan. These documents are controlling as to the availability and amount of benefit coverage.

REMINDER: ALL FACULTY ARE PAID ON A SEMI-MONTHLY PAYROLL CYCLE. PAY DATES WILL OCCUR TWICE A MONTH, ON THE 15th AND LAST DAY OF THE MONTH, OR ON THE LAST WORK DAY PRECEDING THOSE DATES.