

### 3-YEAR REVIEW FORM

#### NOTICE OF COMPLETION OF 3-YEAR REVIEW OF DEPARTMENT PROCEDURES, CRITERIA, STANDARDS AND BYLAWS

**(Submit this form with any proposed changes simultaneously to the Dean and Faculty Personnel Services)**

**Note:** Timelines for submitting and processing proposed changes are available in the instructions and in the CMU/FA Agreement, both of which are available at [www.fps.cmich.edu](http://www.fps.cmich.edu).

NAME OF REVIEWING DEPARTMENT: \_\_\_\_\_

DATE REVIEW WAS CONCLUDED: \_\_\_\_\_

AS A RESULT OF THE REVIEW, WILL  
PROPOSED CHANGES BE SUBMITTED? \_\_\_\_\_

- ✍ If “YES”, please use the “Request for Approval of Revision of Departmental Procedures, Criteria, Standards, and Bylaws” form available at [www.fps.cmich.edu](http://www.fps.cmich.edu).
- ✍ If “NO”, please include a brief explanation.

\_\_\_\_\_  
Department Chairperson’s Signature

\_\_\_\_\_  
Date